

Dear Parents, Carers and Families

'Tackley is a good school where pupils make good progress and achieve well in all subjects. The results achieved by pupils are rising rapidly' OFSTED SEPTEMBER 2013.

We are enormously proud of our achievements at Tackley Church of England Primary School, which have been possible due to the hard work and commitment of all the children, staff and the Governing Body and the continued support from parents and carers. Our school continues to develop in exciting ways, providing a rich learning environment for the children in our care.

Each child comes to school with amazing gifts and a unique set of talents. Together, we will strive to ensure that your children discover and build on their potential and in doing so acquire the skills to become lifelong learners.

We believe that the measure of a well-educated child is not only academic success. We feel strongly that a child that has been well educated should demonstrate a range of skills, qualities and attitudes that will enable them to be successful in our ever-changing world.

Within the context of Christian belief and practice, our school has developed a set of core values, which underpin the work we do. These values will have a huge impact as your child develops. They help to deepen your child's values and in doing so, help them consider the implications of their choices in relation to themselves, the communities from which they are part of and the wider world.

All the staff and governors have high expectations for your children. We are a dedicated, hardworking team of people who are proud of our school and the work we do.

We became part of a multi academy trust the Oxford Diocesan Schools Trust (ODST) on the 1st January 2017. The Trust was founded in 2012 from a commitment to excellent education for academies in the Oxford Diocese. ODST has now grown into a large family serving over 3500 pupils, their families and communities.

I look forward to a warm and lasting partnership between you as parents and carers and the school, as we work together to ensure your children develop a thirst and commitment for learning that will last a lifetime.

Yours sincerely

Mrs L Murrey

Welcome

Mission Statement

Mission Statement

*Life is an adventure, embrace it
Life is a challenge, meet it
Life is an opportunity. capture it.*

As a School, rooted in the teachings, values and spiritual life of the Church of England, we aim to:

- Serve the community of which we are part
- Provide education of the highest quality, bringing learning to life
- Develop an understanding of the meaning and significance of faith and Christian values
- Inspire children's desire to learn by providing a motivating and challenging curriculum, which develops lively and enquiring minds
- Foster a sense of pride, *thankfulness, forgiveness and humility*
- Nurture a safe, happy and supportive environment for children to learn and play together
- Encourage children to be discerning, make the right choices and take *responsibility* for their actions
- Involve parents and families in the life of the school
- Ensure the contributions of all members of the school community are valued, in an atmosphere of mutual trust, *honesty* and *respect*
- Celebrate the diversity of the wider community and a commitment to the principles of inclusion and equality of opportunity.
- Promote a healthy lifestyle and the importance of the environment.

The staff and Governors believe that to achieve these aims there has to be a strong partnership between us all. In fulfilling our aspirations for your children, we believe that they will establish a foundation for lifelong learning and leave with lasting, happy memories of Tackley School.

The School Governors

The Governing Body is made up of independent people who represent parents, teachers, the local authority, the church and the community. All Governors are appointed for a fixed term of four years and work on a voluntary basis. The Governors support the work of the Headteacher and together set the values, ethos and strategic direction for the school and monitor progress. Central to this is the School Development Plan. This sets out the key priorities for the school and areas for development and underpins the allocation of resources within the school.

By continually striving to raise standards and achievement at Tackley, the Governors aim to provide a happy, secure and successful foundation for your child's journey through school life.

The Governing Body carries out its work throughout the school year, meeting to assess progress and ensure the school is on track to meet its targets. Governors visit the school on a regular basis to look at specific areas of the school's work and monitor progress in delivering the School Development Plan.

Martin York – Chair of Governors

St Nicholas Church

The aims of a school like Tackley and a church like St Nicholas are inevitably linked: we both belong to our community, doing our best to serve each new generation of local people. The role of St Nicholas Church in the life of Tackley School is always to remind each child that spiritual values are not an add-on in life; they lie at the core of what it means to be human. Old and new stories and songs of faith play their part in helping this generation learn timeless truths. As the school teaches those values, and helps each child to think about what they mean, the Rector and church members of St Nicholas commit to encouraging the staff and wider community of the school in this task.

The church is always readily available for school activities, and the Rector is regularly involved in collective worship. The parish church works closely with other Anglican clergy, Tackley Methodists and the local Catholic priest as we value close partnerships, sharing the simple desire to serve all the children of our community and their families.

The Reverend Marcus Green

Governors & St Nicholas Church

School Council-

School Council

The School Council makes decisions on how to make our school even better. Everyone who wants to be on the School Council prepares a short presentation about their ideas for improving the school. Each votes for who they think is the best person to represent the class.

The School Council help to raise money for equipment and help the staff to run awesome events such as cake sales for our chosen charities. Last year we helped support fundraising for Mary's Meals.

We try our best and listen to everyone's ideas and help to plan fun activities for us all to enjoy.

Isaiah and Daisy on behalf of the School Council

The Parent -Teacher Association - PTA

Who are we?

Every parent and carer is automatically a member of the PTA by having a child at Tackley School. There is a small committee to organise activities with everyone being welcome to join in to support the school.

Where does the money go?

The school and the PTA jointly decide where the money goes, based on a 'wish list' drawn up by the school. The PTA funds both one-off and regular activities and projects. For example, last year we arranged a theatre group to perform a Christmas pantomime for the children, paid for the coaches to the annual whole school Hill End visit, given each class a sum of money to spend, plus books at Christmas and Easter treats. We also support regular events such as Sports Day, and May Day, which have seen the children experience a wide variety of cultural, sporting, musical and practical activities to enhance the curriculum.

How can you get involved?

All these lovely extras are only possible with the help of parents and carers, and we always need more help! You can join in as much or as little as you like: any help you can give is welcome. Look us up on Facebook (Tackley School PTA) and keep an eye open for updates on our playground whiteboard or via notices in book bags. We hope to meet many of you soon!

Hannah Hilton (Chair)

Parent, Teacher Association

Partnership with Parents

At Tackley we believe that the partnership between parents and school is crucial. Education is a lifelong process. We recognise that you as parents are your child's first educators and that your children come to school having already acquired a range of experiences, knowledge and skills. Our task is to nurture your child's natural curiosity and desire to learn, and build on their existing knowledge, skills and achievements.

You as parents have an important role to play in securing, supporting and reinforcing the values and attitudes we promote at school.

We will talk to you about any significant achievements and issues regarding your child in school. We expect that you as parents will inform us of any circumstances which you feel may affect your child's behaviour or performance at school.

We look forward to working together to make our school a happy, secure and caring atmosphere for your child.

Pupil Premium and Free School Meals

The Pupil Premium was introduced in April 2011. It is allocated to children from lower-income families who are eligible for free school meals, children who have been looked after continuously for more than six months and a smaller amount for the children of service personnel.

If you are in receipt of certain benefits, your child may be eligible for the Pupil Premium. It is very important that you let us know so that we can assess additional funds to support your child when they are in school. Please speak to someone in the school office in confidence who can make the relevant checks on your behalf.

Safeguarding

Tackley Church of England Primary School recognises its responsibility for Safeguarding Pupils and Child Protection and follows Oxford Diocesan Trust Safeguarding Policy and procedures. As a school community, we are committed to promoting the welfare of children and expect that all staff and volunteers share this commitment.

We have two Designated Members of staff who have undertaken appropriate training: the Headteacher, Mrs L Murrey and Miss L Malone. All other members of staff receive regular training in order to develop their understanding of the signs and indicators of abuse, e-safety and how to prevent people from being drawn into terrorism.

Further information about e-safety can be accessed on our website.

Parent and Volunteer Helpers

We value the involvement of parents, grandparents, carers, students and other interested members of the community in the life of the school. We recognise that they have skills and attributes that can enrich the curriculum, which are valuable for learning and can help to raise standards and promote our school in the community.

We follow County guidelines regarding volunteer helpers, and undertake a DBS (Disclosure and Barring Service) check for all volunteers who have regular contact with children in school. (Regular contact is defined as *'contact with children on three or more occasions in a thirty day period'*.)

All parent and volunteer helpers will be asked to read and sign a 'Volunteer Code of Conduct' agreement.

Parent Code of Conduct

The school follows the ODST policy: Parent Code of Conduct, which provides a reminder to all parents, carers and visitors to the school about the expectations around the conduct of all visitors and clarifies the types of behaviour that will not be tolerated. For further information, the policy can be viewed in full on our website.

Safeguarding Children

Site Security

Safeguarding pupils and adults in school is of paramount concern. To access the school buildings all visitors need to sign in at reception and have their identity checked. All visitors will sign in the visitors' book and wear a visitors' badge.

The playground gate is unlocked at 8:30am and locked at 8.50am before the end of registration. The gate is opened at 2.55pm for parents to collect their children and locked at 3.15pm.

Parent Pay – On-line Payment System

The school uses an electronic money system run by Parent Pay and online payments are encouraged. The minimum payment amount is £10 for school dinner payments. Parents are asked to pay for dinners in advance using Parent Pay. The system can also be used to make payments for school trips.

Parents are provided with a unique user name and password for secure online payments.

Digital Media – e.g. Photography

To use images of children the School requires the consent of the parent or carers. Permission will always be obtained when a child joins the school. If a parent doesn't agree to their child being photographed, the Headteacher will inform staff and make every effort to comply sensitively to this.

When taking digital images, parents do not need to obtain the permission of other parents in case their child appears in the picture. However, we do ask parents to respect privacy, and so photography at events is on the understanding that photographs that contain images of other children other than their own will not be posted on the internet.

Admission

All applications to the school must be made using the Common Admissions Preference Form or CAPF (Primary) available in paper form in the 'Starting School' booklet published by Oxfordshire County Council or online via the Local Authority website:

<https://www.oxfordshire.gov.uk/cms/public-site/starting-school>

Children will be offered a full-time place in school in the September of the year in which they turn five. It is a legal requirement that all children are in school full-time the term following their fifth birthday.

Admissions to Tackley School are dealt with by Oxfordshire County Council. Further information can be found at:

www.oxfordshire.gov.uk/admissions

Attendance

Regular attendance at school is essential in order that your child can make the most of the opportunities on offer. However, there may be unforeseen circumstances that prevent your child from attending school or arriving on time.

The school will monitor children whose attendance falls below 95% and the situation will be discussed with parents where appropriate. The Attendance and Engagement Team may be asked to attend a Parent Contract meeting when attendance falls close to or below 90% and a referral will be made if there is no improvement.

Absence Requests During Term Time

Amendments to government legislation regarding family holidays and extended leave from school came into force on 1st September 2013. The amendments make it clear that Headteachers may not grant any leave of absence during term time unless there are exceptional circumstances.

Please see the Attendance Policy on our website for further details.

Attendance & Absence

Authorised Absence

An absence can only be authorised for one of the following reasons:

- 1) Medical, e.g. illness, GP, hospital or dental appointments
- 2) Religious observance
- 3) Approved activity in which a child is taking part eg sport, music or drama.

Although other reasons may seem equally valid by parents, in most cases the absence cannot be authorised and therefore the child has to be recorded as having an **unauthorised absence**.

Non-collection of Children Policy

In the event that a child is not collected by an authorised adult at the end of the day, the school puts into practice agreed procedures. On occasions when parents are unavoidably delayed and not able to collect their child from school, they should telephone the office as soon as possible giving details of who is authorised to collect their child so that their child and staff are made aware.

If a child is not collected within 30 minutes of the end of the school day, and staff have not been notified of any unforeseen circumstances or change to routine, staff will follow the Non-collection Procedure.

Full details of the Non-Collection of Children Policy can be obtained on the school website.

Emergency Closure

In the event of severe weather or other unforeseen circumstances, it may be necessary for the school to close at short notice. In these situations the school puts into operation an Emergency Closure Procedure. A closure notice will be put on the school website.

Further information may also be available on BBC Radio Oxford and Heart-FM.

School Hours

The school gates open at 8.30 am. Parents and carers of children in Medcroft Class can take their child to their classroom when the gate is unlocked, as it is important for parents to be able to talk to their key worker. Children in Nethercote, Harborne and Rousham classes should line up outside to be taken to their classrooms for registration at 8.45 am.

The registers are handed in at 9 am when registration closes. We ask that all children arrive at school before 8:45 am so they are ready for a prompt start to the school day.

The school day finishes at 3 pm, when children can be collected from the playground. Children in Medcroft Class are collected from their outside area.

School gates open	8.30 am
Gates locked	8.50 am
Registration	8.45-9.00 am
Morning Break	10:15 – 10:30
Lunch	12.00-1.00 pm
School finishes	3.00 pm
Gates locked	3:15 pm

Children are not permitted to play on the grass or play equipment before or after school.

Lateness

Punctuality is an excellent life skill and is encouraged by everyone at school. However, there may be unavoidable reasons for lateness and parents should notify the school if this happens. Persistent lateness is not only unacceptable; it is disruptive to the whole class. If your child is frequently late, we may ask to meet with you to identify any issues that are causing your child's late arrival.

If your child arrives after the register has closed at 9 am, they will receive a late after register closes mark in the register, this is the equivalent an unauthorised absence.

For full details, please refer to the Attendance Policy available on the school website.

School Hours & Lateness

Parking

Parents are asked to park their cars in the Village Hall car park and not in the bend in St John's Road as the school coach cannot manoeuvre safely when cars park near the bend in the road.

Parents are asked to take extra care when driving in the Village Hall car park as it is extremely busy.

School Coach to Heyford Park

The school coach collects children from Heyford Park at 8.10 am and drops them at the same place at 3.20 pm.

The Local Authority's Admissions Team is responsible for authorising eligibility for transport to and from school on the coach. No other children may travel on the coach.

Children remain the responsibility of their parents when on the coach. The school supervises the children on arrival at school and accompanies them to the coach at the end of the school day.

Children are expected to behave properly on the coach and we support parents in enforcing the following rules:

- 1) Find your seat and sit down quickly
- 2) Fasten your seat belt and remain seated
- 3) Show respect to the driver and others using the coach
- 4) Do not distract the driver.

Further information can be found on the county council's website.

Bicycles and Scooters

Children who cycle to school are expected to wear a helmet. Children must show consideration for others and dismount when on the school premises. All bicycles and scooters must be parked safely in the racks so they do not present a health and safety hazard.

Children in Year 6 will be offered a place on a cycling proficiency course to develop their road safety and road awareness.

Religious Education

As a Church of England School, we aim to encourage children's understanding of Christianity through religious teaching and distinctively Christian values, that form part of the school ethos.

As well as Christianity, children learn about other faiths and religions. The children make regular visits to St Nicholas Church in Tackley for special events in the church calendar and liturgical teaching.

Collective Worship

As a church school we want your children to have the opportunity to learn to worship, and to grow in their understanding of God and of themselves. Collective worship in our school is not simply a statutory duty. We believe that we are all made in the image of God and that worship should form an integral part of our lives.

We believe that at its heart, collective worship should provide an opportunity for children and staff to come together to learn, reflect and pray, sing, share and communicate their feelings with one another and with God. Children are encouraged to lead acts of worship at the end of each term based on our Christian values.

You have the right to withdraw your child from acts of worship on religious grounds and should write to the Headteacher if you wish to do so. This right of withdrawal does not extend to assemblies.

School Values

As a school we highlight the following six Christian values, which form the focus for collective worship each term:

**Forgiveness, Honesty, Humility,
Respect, Responsibility and Thankfulness.**

Sharing Assembly

Sharing assemblies are on a Friday afternoon at 2:30 in the school hall. This is an opportunity to celebrate the success and achievements of the children in our school. Parents, carers and families are warmly welcomed.

R.E & Collective Worship

School Prayer

Dear God

Help us to show respect and kindness for the people who care for us, and the faith and courage to believe in humility and forgiveness.

Guide us to be honest and responsible so that we can make the right choices and give us the strength to persevere and do our best, each and every day. Amen.

Lunchtime Prayer

Heavenly Father kind and good
We thank Thee for our daily food
We thank Thee for Thy love and care
Be with us Lord and hear our prayer. Amen

School Awards

During Sharing Assembly, achievements by the children are celebrated. A range of awards are presented each week which may include: Achievement Cards, Learning Power certificates, Pen Licences, certificates for 100% Attendance, Number Bonds or Time Tables Cards.

All children have an Achievement Card, which is a record of good effort and work, or acts of kindness that illustrate our values. On completion of three, six and nine cards respectively, a Bronze, Silver or Gold sticker and badge are awarded. When a Gold badge is achieved, the individual child can make a visit to the Headteacher's Treasure Chest!

House System

All children in school are placed into a house, along with their siblings. The house names represent collective nouns for groups of trees that are found around Tackley and Heyford. The house system is designed to encourage children to think about the importance of being part of the Tackley family and becoming good citizens. Children are divided into four houses: Heath, Copse, Spinney and Grove.

School Uniform

The staff and Governors believe that a school uniform fosters a sense of pride in our school, and we encourage all our children to take responsibility for their appearance. All items of clothing and personal property should be clearly named.

Children who come to school wearing non-school uniform will be provided with clothing for the day and a letter will be sent home to parents.

We request that all long hair is tied back.

The official school uniform provider is School Trends. The uniform can be purchased from their website: www.schooltrendsonline.com or by following the link on our school website.

Uniform

- White polo shirt with long or short sleeves.
- Royal blue sweatshirt or cardigan.

Girls

- Grey or black skirt, pinafore or trousers (jogger type trousers are not appropriate for wear during the school day).
- Tights and socks must be plain white, grey or black.
- In the summer, a blue checked dress is optional, with plain white socks or tights.

Boys

- Grey or black trousers or shorts (jogger type trousers and trainers are not appropriate for wear during the school day).
- Socks must be plain grey or black.

Footwear

- Suitable black school shoes with black laces (no heels or trainers).
- Children may bring trainers to change into for playtime if they are playing games.
- Open-toe sandals are not permitted as they do not provide children with the protection they require on the playground.

School Uniform

Hats, Coats and Book Bags

Parents may choose to purchase summer/winter coats, baseball or legionnaire summer caps, woollen hats and book bags with the school logo from School Trends.

Physical Education

Children are expected to have their PE kit, including appropriate footwear, in school at all times. If a child does not have their PE kit, an alternative may be provided and parents will be contacted.

Each child needs:

- White T-shirt with school logo, or plain white T-shirt (no logos please); plain dark blue or black shorts; and trainers (plimsolls are optional for indoor wear).
- Plain black or dark blue tracksuits are permitted during outdoor PE when the weather is cold, but not for gym. A blue tracksuit with the school logo is available from School Trends.
- PE bags with the school logo are available from School Trends

Long hair must be tied back during all PE lessons.

Earrings must be taped or, ideally removed for PE and must be removed for swimming. Children should bring their own microporous surgical tape to school in a clearly named box. If a child wearing earrings does not have any tape, they will NOT be permitted to take part in the PE lesson and a letter will be sent home.

For **swimming**, girls need a one-piece costume and boys require traditional trunks. All children must wear a hat, which can be purchased from the school office.

Please note Oxfordshire County Council encourage children to swim without **swimming goggles** during lessons. It is an important life skill for children to learn to swim without goggles. Parents are responsible for requesting permission that their child can wear goggles each academic year.

Nail varnish, make-up and tattoos are not permitted.

Hair bands should be either blue or white.

Jewellery should not be worn to school. The school cannot be held responsible for lost items.

Portable electronic devices including **mobile phones**, MP3 players and games consoles are not permitted in school. If your child is found in possession of a portable electronic device, it will be confiscated until the end of the school day and parents will be contacted.

If, in the rare event of a parent wishing for his/her child to bring a mobile phone to school, the parent must:

- put their request in writing to the Headteacher
- ensure their child hands in the mobile phone to the school office, switched off, first thing in the morning and collected from the office by the child at home time.

The phone is left at the owner's own risk. The school takes no responsibility for loss or damage to the phone.

School Uniform

Medical Information

Please ensure that school retains up-to-date information regarding home and work telephone numbers, doctor's name and surgery details, and information about any medical condition, including allergies.

Medicines

There is no legal requirement or contractual duty on staff to administer medicine or supervise a child taking it. Should a child require medication, there is an expectation that a parent will administer their medication personally. Children with complex medical needs will normally have an Individual Healthcare Plan.

Non-prescription medicines such as (liquid) paracetamol, ibuprofen, painkillers and cough medicines must not be administered in school.

Asthma

If your child has asthma, please ensure that their medical details and emergency contact numbers are up-to-date. We also ask that you provide the school with written details of typical symptoms related to your child by completing an Asthma Record each year, which is available from the office.

We also ask you to provide a spare inhaler, clearly labelled, which will be kept in the staffroom in case of an emergency.

What to do if your child is unwell

Please contact the school by 9:00 am on the morning of the first day of absence to allow the school to record the absence accurately and, if appropriate, authorise it. Parents should give an indication of the probable length of absence. If there is no contact from the parent, the school will telephone parents to ask for the reason for their child's absence.

Sickness

If your child is unwell with either vomiting or diarrhoea, the school follows Oxfordshire County Council guidelines which states that your child must remain off school until they are symptom free for 48 hours and are feeling well, in order to prevent further spread of the illness.

If your child is unwell during the school day, the office staff will ask you to collect your child immediately. If you cannot be contacted, an adult on your child's Pupil Data Form will be telephoned.

Head Lice

Unfortunately, head lice are very common and there are outbreaks from time to time. We ask all parents to be vigilant and inspect your children's hair regularly. Should head lice be found, please treat your child's hair immediately and inform your child's class teacher.

Sun Cream and Hats

In the summer months, please ensure your child is adequately protected against the sun. Children should come to school wearing a hat and sunscreen when appropriate. Children should be encouraged to apply sunscreen independently. Because children in the early years spend a large part of their time outside, we can help them to apply cream throughout the day. We request that sunscreen is supplied in a named bottle.

Play-time Snack

Children in Medcroft and Nethercote classes have fruit provided by the Government. Children are encouraged to bring a healthy snack to eat at break time. This should consist of fresh fruit and / or vegetables. No biscuits, sweets, chocolate or crisps are permitted.

Cakes and Sweets for Birthdays

We are committed to being a healthy school. In line with our Healthy Schools Policy, we do not allow children to bring in and share cakes, sweets, biscuits or party bags when it is their birthday. Birthdays are celebrated during Sharing Assemblies with the whole school.

Hot School Meals

School meals are available at a cost of £2.10 per day or at no cost to those in receipt of a free meal entitlement. If you think your child is entitled to free school meals, please speak in confidence to either the Headteacher or someone in the school office.

Children may bring their own sandwiches if they prefer.

Parents are encouraged to pay for school meals in advance using Parent Pay, an online dinner money system.

If payment is made direct to school, meals can be paid for in advance on a weekly, monthly or half-termly basis.

Payments will be checked every week. If you owe £9.50 or more, the school will send a reminder letter requesting payment within the next 5 school days.

In the event of ongoing non-payment of meals then a further letter will be sent detailing the consequences of non-payment and a final date by which payment must be made.

Please refer to the Meal Policy available on the school website for further details.

Universal Infant Free School Meals

All children in the Medcroft and Nethercote classes are entitled to receive a free school lunch through the Government's Universal Infant Free School Meal policy.

Water Bottles

All children are encouraged to bring water to school as it is important to drink adequate amounts of water throughout the day. No fizzy drinks are permitted.

Homework

Homework is set throughout the school to help consolidate, practise and reinforce knowledge and concepts taught in class. The emphasis is on how homework helps your child to learn, rather than whether it takes a certain amount of time.

Homework is set on a Friday and should be handed in by Wednesday of the following week.

Children in Medcroft Class (the Foundation Stage) are expected to:

- Be read to and/or read every day
- Learn phonetic sounds as provided from will be set as appropriate

Children in Nethercote Class (Years 1 and 2) are expected to:

- Read every day
- Learn sounds and spellings
- Practise literacy and maths skills
(including multiplication tables 2, 5 and 10 and count in 3s)

Children in Harborne Class (Years 3 and 4) are expected to:

- Read every day
- Learn spellings
- Learn all multiplication tables
- Practise literacy and maths skills
- Work on projects from non-core subjects

Children in Rousham Class (Years 5 and 6) for 30 minutes per day are expected to:

- Read every day
- Learn spellings
- Learn all multiplication tables
- Practise literacy and maths skills
- Work on projects from non-core subjects

We welcome feedback and comments on homework from children and parents. If for some reason your child is not able to do the work or is having difficulty please talk to your child's class teacher.

School Clubs

A number of clubs run during the school day and after school. Details of these are sent out each term in the newsletter. Examples of clubs include: athletics, choir, football and multi-sports club.

Behaviour

We recognise that the general standard of behaviour is the collective responsibility of both school and home. We believe that pupils have the right to learn and staff have the right to teach without threat, fear or significant disruption or interruption. We also acknowledge that pupil behaviour and discipline at school is fundamental to raising standards of educational achievement.

Tackley School Rules

1. Be respectful
2. Be responsible
3. Be aspirational

Consequences

If the behaviour of individual children is considered to be inappropriate, a choice and consequence will be used.

- Initial verbal warning enabling the child to correct their behaviour and make the right choice. Child's name may be noted down.
- Yellow card given for time out from a particular lesson. Missed work will be completed in the child's own time eg during break, lunch or at home

For incidents of poor behaviour that occur at lunchtime or breaktime the consequence will be missing lunchtime or breaktime the next day.

Please refer to our Behaviour Policy available on the school website for clarification of any of the above.

Assessment

It is essential that work planned for children is appropriate to their needs. Children are regularly assessed through on-going activities and through specific tests and tasks. There is also an emphasis on children assessing their own achievements to ensure they have a good understanding of their strengths and areas for development and as a vehicle for raising self-esteem. Progress and achievements are recorded and as children move through the school they are increasingly involved in this process.

It is a legal requirement that the school participates in SATs (Standard Assessment Tasks and Tests) set by the DfE (Department for Education) at the end of Year 6, carry out teaching assessments at the end of Year 2 and a Phonics Screen Check at the end of Year 1. These take place in May and June. Each child's results are reported in their annual written report, which is sent home at the end of the school year.

Assessments are carried out three times per year for all children in Years 1-6. Parents and carers are informed of their child's attainment and how to support them at home during parent consultations that follow the assessment weeks.

Reporting to Parents

There are two parents' evenings each academic year, one in the Autumn term and again in the Spring term. During the meeting you are invited to discuss your child's progress, exchange information and ask questions.

A written school report is given to parents at the end of the summer term that highlights your child's progress and attainment, strengths and areas for development.

Assessment and Attainment Levels

Early Years Foundation Stage – Medcroft Class

Assessment is based on observations made by staff of children's learning and development. A profile known as a learning journey is completed for each child during the academic year and regularly shared with parents, who are encouraged to add their comments.

The profile supports staff to assess the child's level of attainment at the end of the EYFS. Judgments are made against a series of statements as to whether a child is working at an emerging, expected or exceeding level for each of the Early Learning Goals. There are no formal assessments in the EYFS.

Assessment & Attainment

Special Educational Needs and Disabilities (SEN/D)

At Tackley School we recognise the needs of the individual child and aim to provide the relevant support and resources to meet those needs. From time to time children may require extra support and individual help with an aspect of school life. As many as one in five children may have special educational needs at some time during their school career. These needs may be physical, intellectual, emotional, social or behavioural and range from mild to complex and may be long or short term. In our school, we know our children well and are able to pick up any difficulties quickly but we also rely on you, as parents, to keep us informed of any difficulties you notice and of changes in home circumstances which may affect your child.

Teachers respond to the diverse learning needs of children and strive to remove the barriers to learning, ensuring all pupils are able to access and participate in the curriculum.

Support can take a range of forms, from one-to-one tuition to small group work within the classroom where children follow a carefully planned, individual programme of support and intervention.

Consideration is also given to more able children and every effort is made to provide the necessary stimulus and challenge for those involved to exceed their perceived potential.

Please see the SEN Information Report on the website for further detail.

Educational Visits

All children have the opportunity to take part in educational visits and can derive a good deal of educational benefit from taking part. In particular, they have the opportunity to undergo experiences not available in the classroom. Visits help to develop a pupil's investigative skills and longer visits in particular encourage greater independence.

In order to make the best use of this resource, we ask you to give us overall permission to take your children out locally; with specific permission being sought for trips further afield and those that occur outside of the normal school day.

Visitors to school and workshops of various kinds are also regular features of the school calendar. These ensure children have a rich and varied experience.

For further information, please refer to our Educational Visits Policy which is available on our website.

Residential Visits

Each child will have the opportunity to take part in two residential visits. The first takes place in Years 3 or 4 with a second visit offered in Years 5 or 6.

Educational Visits

Raising Concerns

Raising Concerns

Your child's involvement in our school is extremely important to us, but from time to time you may have concerns or worries you wish to discuss. If this situation arises, it is important that you contact the class teacher in the first instance, so that we can resolve the problem as soon as possible. We have an 'open door' policy and welcome everyone to discuss concerns, however trivial they may seem.